

Community Excellence Awards

2018 Application Form

Please complete and return the application form by Friday, May 25, 2018. All questions are required to be answered by typing directly in this form. If you have any questions, contact awards@ubcm.ca or (250) 356-5193.

SECTION 1: Applicant Information

Local Government: City of Burnaby

Complete Mailing Address: 4949 Canada Way, Burnaby, BC V5G 1M2

Contact Person: Jonathan Helmus

Position: Assistant Director Engineering, Infrastructure & Development

Phone: 604-294-7526

E-mail: jonathan.helmus@burnaby.ca

SECTION 2: Category

- Excellence in Governance.** *Governance processes or policies that are outcomes-based and consensus oriented; support and encourage citizen participation in civic decision-making; are efficient, equitable and inclusive, open and transparent; and exemplify best practices in accountability, effectiveness, and long term thinking.*
- Excellence in Service Delivery.** *Projects/programs that provide effective services in a proactive manner, demonstrate benefit to the community, and utilize performance measures, benchmarks and standards to ensure sustainable service delivery.*
- Excellence in Asset Management.** *Projects/programs that demonstrate a comprehensive system of asset management policies and practices, meeting and/or exceeding accepted best practices.*
- Excellence in Sustainability.** *Projects/programs that incorporate a long-term sustainability lens by considering cultural, social, economic and environmental issues in planning, policy and practice.*

SECTION 3: Project/Program Details

1. Name of the Project/Program:

City of Burnaby Asset Management Program

2. Project/Program Summary. Please provide a summary of your project/program in 150 words or less.

Since 2014, through the leadership of our asset management steering committee and guided by our asset management policy, the City of Burnaby has completed asset management plans across a diverse range of City services (ie. sewer, water, fire, IT, facilities, sportsfields, playgrounds, etc..), and is in the midst of drafting asset management plans for the remaining areas (ie. library, roads, fleet, etc..). These asset management plans have been presented to Burnaby City Council, and incorporated into short and long-term planning. Burnaby has also developed a detailed GIS infrastructure risk model to support planning and decision-making, as well as a thorough city-wide training program to ensure continued asset management excellence.

3. Demonstrating Excellence. Please describe how your project/program demonstrates excellence in meeting the purposes of local government in BC and provides promising practices for others to follow.

The diversity and comprehensive asset management plans completed to date demonstrate a broad engagement across the entire cross-section of Burnaby staff. The thorough training program shows Burnaby's commitment to establishing asset management practices as a key part of our culture and knowledge base. The detailed GIS-based infrastructure risk model helps meet a key need of asset management, identified through the results of the UBCM Gas Tax Asset Management Baseline survey. Burnaby has presented these results and programs to City Council, locally, regionally, provincially, and nationally, often upon request, demonstrating the desire for others to follow and learn from what Burnaby has already done.

4. Category Criteria.

A. Please describe how your project/program meets the objectives of the category you have applied under. Refer to S. 3 of the Program & Application Guide.

Burnaby's asset management steering committee, policy, training program, plans, and infrastructure risk model meet the objectives of excellence in asset management.

B. In many cases projects may meet the criteria of more than one category. If applicable, please describe how your project meets the criteria of one or more other categories.

Implementation of asset management best practices ensure excellence in governance, service delivery, and sustainability.

SECTION 4: Program Criteria

5. Leadership. Describe the extent to which your local government acted as a local or regional leader in the development or implementation of the project/program.

Burnaby has presented our experience and results locally, regionally, and nationally, with local municipalities attending Burnaby's asset management training program. Specifically, the completed asset management plans have been shared through the Canadian Network of Asset Managers (CNAM), and the training program also presented at CNAM. Local municipalities have also expressed interest in joining Burnaby's training program, and New Westminster staff are scheduled to attend the 2018 round of training. The detailed GIS infrastructure risk model has been presented at the Asset Management BC (AMBC) AGM, Municipal Insurance Association of BC (MIABC) AGM, Urban Regional Information Systems Association (URISA BC), 2018 Annual Drinking Water Meeting (Metro Vancouver), and is scheduled to be presented at the 2018 Engineers and Geoscientists BC (EGBC) AGM.

6. Partnerships and collaboration. Describe the breadth and depth of community and/or regional partnerships that supported the project/program and the extent to which internal and/or external collaboration was evident.

Burnaby has developed strong local, regional, provincial, and national partnerships, including local municipalities, Metro Vancouver, AMBC, MIABC, URISA BC, EGBC, and CNAM.

7. Innovation and promising practices. Describe the degree to which the project/program demonstrated creativity and innovation, and contributed to increased efficiency or effectiveness.

Burnaby's diversity of asset management plans is beyond other areas, demonstrating creativity and broad engagement, which improves effectiveness of asset management practices. The comprehensive GIS-based infrastructure risk model is also more advanced than seen elsewhere, providing an excellent target for other municipalities considering a similar program or model.

8. Public engagement and communications. Describe the extent to which public engagement was foundational to the success of the project/program, including the use of communication tools such as social media.

Levels of service, forecasting demand, and considering community impacts are key parts of asset management and risk planning. Specific public engagement was required for foundational elements including the Official Community Plan, Metrotown Downtown Plan, and Transportation Plan, with existing public engagement providing the foundation for current demand/utilization and risk categorization.

9. Transferability. Describe the degree to which the process or outcomes of the project, or other learnings, could be conveyed to other UBCM members.

The asset management plans, training program, and risk model can be applied to any other UBCM member. The training program is already being conveyed to other UBCM members, and the levels of service and risk categorization measures are common to all municipalities. Each municipality can use these measures, and then select their own levels of service and risk targets.

SECTION 5: Additional Information

10. Please share any other information you think may help support your submission.

SECTION 6: Signature

Applications are required to be signed by an authorized representative of the applicant.

Name: Leon Gous

Title: Director Engineering

Signature:  _____

Date: May 4, 2018

All applicants are required to submit:

- Signed application form. Applications should be submitted as Word or PDF files.
- Five representatives photos of the project. Photos should be submitted as JPEG files.

If you choose to submit your application by e-mail, hard copies do not need to follow.

Submit applications to Local Government Program Services, Union of BC Municipalities

E-mail: awards@ubcm.ca

Mail: 525 Government Street, Victoria, BC, V8V 0A8