



**Miscellaneous Fees and Charges**  
**Bylaw No. 1541, 2008**  
adopted January 12, 2009

**CONSOLIDATED FOR  
CONVENIENCE ONLY**  
Includes amendments adopted  
up to **May 28, 2018**

**Record of Amendments  
to  
District of Coldstream Miscellaneous Fees  
and Charges Bylaw No. 1541, 2008**

Amendment Bylaw No.	Adoption	Amendment
1551, 2009	April 27, 2009	Include fees for sign permits
1559, 2009	February 22, 2010	Include permit fees for modular containers
1698, 2017	May 23, 2017	Include licence of occupation fees for mobile businesses and farmers' markets on District property
1723, 2018	May 28, 2018	Include fees for fire response services

**DISTRICT OF COLDSTREAM**

**BYLAW NO. 1541, 2008**

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**A BYLAW TO ESTABLISH FEES AND CHARGES  
FOR VARIOUS DISTRICT SERVICES**

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The Council of the Corporation of the District of Coldstream in open meeting assembled  
ENACTS AS FOLLOWS:

1. Pursuant to the *Community Charter*, there is hereby levied a fee for administrative services provided as set out in Schedule “A” attached hereto and forming part of this bylaw.
2. District of Coldstream Administrative Fees Bylaw No. 1110, 1993, and all amendments thereto, is hereby repealed.
3. This bylaw may be cited for all purposes as “DISTRICT OF COLDSTREAM MISCELLANEOUS FEES AND CHARGES BYLAW NO. 1541, 2008.”
4. This bylaw shall come into force and take effect upon the final reading and adoption thereof.

READ a first time this	15 <sup>th</sup> day of December 2008
READ a second time this	15 <sup>th</sup> day of December 2008
READ a third time this	15 <sup>th</sup> day of December 2008
FINALLY PASSED AND ADOPTED this	12 <sup>th</sup> day of January 2009

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Municipal Clerk

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Mayor

Attachment  
- Schedule “A”

**FEES FOR ADMINISTRATIVE SERVICES**

<u>General Administrative Services</u>	<u>FEES</u>
1. Photocopies (1 to 4 pages)	\$2.00
Each page thereafter	\$ 0.50
2. Maps	
- 11" x 17" or smaller - Black & White, Plot plans	\$3.00
- 11" x 17" or smaller - Coloured	\$6.00
- Larger than 11" x 17" - Black & White	\$30.00
- Larger than 11" x 17" - Coloured	\$30.00
3. Bylaws and General Documents	
- Subdivision Bylaw	\$40.00
- Official Community Plan	\$50.00
- Zoning Bylaw	\$40.00
- All Others	\$0.30/page (\$2.00 minimum charge)
4. Returned Cheques	\$25.00
Refund of Electronic fund transfer (EFT) payment	\$10.00
Interest on Accounts Receivable, unpaid after due date	1.5% per month (compounded annually)
Tax and Utility information requests – lawyers, banks, etc.	\$25.00
Mortgage Company Tax Refund	\$20.00 per folio
Historical Utility and Tax Information Requests – per hour (minimum ½ hour)	\$30.00
Land Title searches and documents- each	\$15.00
5. Construction Deposit Charge	\$1,200.00
- refundable in whole or in part on recommendation of the Director of Engineering (may include costs for sweeping, repair of sidewalks, etc.)	
6. Sweeping fees	\$200.00

**Fees and Permits**

**FEES**

1.	<u>Amendments</u>	
	Official Community Plan	\$1,500.00
	Zoning Bylaw	\$1,500.00
	Reconsideration of OCP or Zoning	\$750.00
2.	<u>Permits</u>	
	Development Variance Permit or amendment	\$600.00
	Development Permit or amendment	\$600.00
	Campground Permit	\$500.00
	Watercourse Development Permit (PLD032)	\$100.00
	Temporary Commercial or Industrial Permit or extension	\$1,500.00
	Permit extension (extension of time only)	\$200.00
	Road Usage Permit	\$50.00
	Construction and Temporary Development Sign Permit	\$100.00
	Modular Container – Temporary Use	\$100.00
	Modular Container – Temporary Use Deposit	\$250.00
	- Refundable in whole or in part on the recommendation of the Building Official	
3.	<u>Contracts/Agreements</u>	
	Agreements not covered in other sections	\$2,000.00
	Latecomer Agreement	\$1,000.00
	Land Use Contract or discharge or amendment	\$1,500.00
	Heritage Revitalization Agreement or amendment	\$1,500.00
4.	<u>Applications</u>	
	Board of Variance Application	\$200.00
	Subdivision (includes Bare Land Strata)	
	- Application	\$1,000.00
	- Plus, per lot	\$100.00 *
	Phased Strata	
	- Application	\$1,000.00
	- Plus, per unit	\$100.00 *
	Subdivision Servicing Agreement processing	
	- Up to 3 lots	\$500.00
	- More than 3 lots	\$2,000.00
	Strata Title - Conversions	
	- Application	\$1,000.00
	- Plus, per unit	\$100.00 *

\* Payable at time of application

Boundary Adjustments involving up to 3 lots	\$100.00
Application Extension (extension of time only)	\$200.00
Land Use Application      50% refund if application is withdrawn prior to report going to Council	
Road Closure Application	\$250.00
Filming Application	\$250.00
Waste Management Application - Site Profile	\$50.00
5. <u>Other</u>	
Inspection of Works	A fee of 4% of estimated cost of construction payable as a condition precedent to approval by the District of all engineering drawings, prior to start of construction.
Work done for others by public works	Actual cost plus 15%
6. <u>Licence of Occupation for Mobile Businesses and Farmers' Markets on District Property (Policy PLD36)</u>	
Licence of Occupation application fee	\$100.00 for the year
Licence of Occupation application renewal fee	\$50.00 for the year
Licence area rental fee per vendor	\$300.00 per month
Farmers' Market rental fee	\$3.50 per parking space per day
7. <u>Fire Response Services</u>	
Works done by employees, agents or contractors of the District	Actual cost plus 15%
Fire extinguished by the Fire Department	Actual cost plus 15%
Fire safety re-inspection	\$100.00 per hour
False alarms (more than 2 within a 12-month period)	
- 3 <sup>rd</sup> false alarm	\$100.00
- 4 or more false alarms	\$200.00 each
Attendance at non-compliant burn and/or nuisance fireworks	Actual cost of labour plus 15% administration fee plus equipment rates as per the current regional mutual aid agreement
Mitigation of a dangerous good incident	Actual cost plus 15%