



LAKE COUNTRY

Life. The Okanagan Way.

Covid-19 Building Inspection and Monitoring Policy 177, 2020

District of Lake Country
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Date

The following was approved by the Chief Administrative Officer as an Administrative Policy on May 11, 2020.

Purpose

The purpose of this policy is to establish inspection and monitoring protocols to protect the health and safety of employees, customers, industry stakeholders and District staff during the COVID-19 Pandemic.

The measures contained herein are temporary in nature and will remain in effect until further notice.

Policy

1. Until further notice, the District will offer inspection services with the following precautions in place:
 - 1.1. The builder or contractor is responsible for ensuring no persons who have been exposed to COVID-19, who are exhibiting symptoms or who are under self-isolation are present on site.
 - 1.2. The Building Official may ask for verification either verbally or in writing that Provincial and Public Health guidelines for Construction Site Safety during Covid-19 are being followed on-site.
 - 1.3. The Building Official may refuse to attend any site where the builder or contractor is not in compliance with Provincial Guidelines.
 - 1.4. All construction personnel must vacate the site prior to the inspection. If a builder, or their representative is required to accompany the Building Official during the inspection, only one person will escort the Building Official.
 - 1.5. Where one person is required to be on site with the Building Official, that person shall maintain a minimum distance of 2.0 metre (6'-6") from the Building Official. If any person comes within the 2.0 metre minimum distance, the Building Official will provide a warning to maintain the distance. If the social distancing requirements are not adhered to the Building Official may discontinue the inspection.
 - 1.6. To minimize the sharing of documents, Building Officials will provide their own documents rather than using the builder's versions.

- 1.7. The General Contractor is responsible for maintaining copies of all field inspection reports and, upon request, submitting documents to the Building Official at building@lakecountry.bc.ca
- 1.8. The Building Official reserves the right to conduct periodic site visits at his/her discretion.
- 1.9. Field Inspections for Part 9 Buildings:
 - (a) do not require a call for inspection for component(s) of the building which are under supervision of a Registered Professional ("RP") on record, subject to:
 - the RP completing a report clearly confirming compliance of that component of construction prior to covering or backfill;
 - the written report being signed by the RP or his or her agent;
 - submission of the signed report to the builder by the RP; and
 - electronic submission of the report by the builder to the District at building@lakecountry.bc.ca.
- 1.10. Field Inspections for Part 3 Buildings:
 - (a) may rely on compliance assurance of a RP for each discipline without the Building Official attending the site, subject to:
 - electronic submission of reports to the District at building@lakecountry.bc.ca prior to covering the work or backfill;
 - completion of a report assuring full compliance of that scope of work prior proceeding;
- 1.11. Prior to requesting final inspection for occupancy, all Schedule C-a's, C-b's, test reports and other applicable documents must be submitted to the Building Official at building@lakecountry.bc.ca a minimum of one business day prior to the requested inspection date.



Chief Administrative Officer

May 11, 2020

Date Signed